

# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)  
(A++ Grade, NAAC Accredited)

No.COE/LAB/2026/7768

Dated: 10/04/2026

To

The Principals of

1. ITTR

2. All the B.Ed Colleges affiliated to Kurukshetra University.

Subject:

Regarding Online Submission of the Examination Forms and Fee for B.Ed Additional under 1-year uniform scheme through [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in), examinations to be held in May-June 2026.

R/Sir/Madam,

It is submitted that the old online examinations portal ([www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in)) has been made operational for receiving the Examination Forms and Fee for **B.Ed Additional-under 1 year uniform scheme, examinations to be held in May-June 2026** as per the schedule mentioned below:

For Full papers/ Reappear	From	To	Fee
For Students for the submission of the examination forms and fee	11/04/2026	20/04/2026	With normal fee
	21/04/2026	30/04/2026	With late fee of Rs. 500
	01/05/2026	11/05/2026	With late fee of Rs. 1000
	12/05/2026	20/05/2026	With late fee of Rs. 5000
	21/05/2026	29/05/2026	With late fee of Rs. 10000

**Please Note:**

- A person who has already passed the examination for B.Ed /B.Ed Special Education as per NCTE/RCI may appear in one/two additional subjects of B.Ed subsequently in one year duration except the subjects in which s/he has already passed the examination on submission of the prescribed examination form and fee as notified by the university from time to time, if otherwise eligible, as per prevailing ordinance and scheme/syllabi.  
Provided that:
  - In the case of a pedagogy subject, s/he must have already passed the degree examination in that subject.
  - In addition to the written paper of the opted additional pedagogy subject/(s), the candidate shall undergo a practical test in the opted additional pedagogy subject/(s) of the first and/or second year of the scheme of B.Ed simultaneously in one year
- The examination fee for appearing in the B.Ed Additional Subjects is as under:
  - 5000/- per teaching subject for the students having passed B.Ed. /B.Ed. (Special Education) examination from Kurukshetra University, Kurukshetra.
  - 10,000/- per teaching subject for the students having passed B.Ed. /B.Ed. (Special Education) examination from any other State University of Haryana.
  - 20,000/- per teaching subject for the students having passed B.Ed. /B.Ed. (Special Education) examination from other than the State University of Haryana.
- All those students who have completed B.Ed. /B.Ed. (Special Education) through annual system or semester system /CBCS/Non-CBCS with the duration of 1 year/2 year through regular mode/distance mode/private mode through Kurukshetra University/Any other State University of Haryana/other than the State University of Haryana are eligible to apply for one/two additional pedagogy subjects of B.Ed.
- All students who wish to appear in one or two additional pedagogy subject(s) shall register themselves at any B.Ed. college affiliated with Kurukshetra University that offers the concerned pedagogy subject(s). A fee of ₹2000 per subject must be paid to the respective college/institution.
- Students are required to select the concerned college while entering their examination details during the online submission of examination forms and fee through the university portal.
- The B.Ed. colleges where students have registered by paying ₹2000 per subject shall carefully verify the students' academic documents and ensure fulfillment of all eligibility conditions before enrolling them and issuing the teaching practice certificate.
- Only those students who meet the prescribed eligibility criteria shall be permitted to appear in the additional examinations.
- Examination forms and fees for students applying under the additional category for B.Ed. (May-June 2026 session) shall be submitted through the affiliated colleges via the university portal. All concerned affiliated colleges must also complete the necessary pre-examination formalities for such students.

- i. Candidates who are already registered on the IUMS portal and wish to appear under the B.Ed. Additional Category for the May–June 2026 session must submit their examination forms and fee by registering afresh on the university examination portal [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in) through their affiliated college.
- j. A student shall be considered to have passed in the additional opted pedagogy subject(s) only upon successfully qualifying in both the theory and practical examinations of the respective subject(s). The Detailed Marks Certificate (DMC) shall be issued only to those students who have passed both components.
- k. The examination forms and fee for B.Ed. additional pedagogy subjects shall be processed under a single, one-year uniform scheme. This scheme is formed by combining the subject codes and nomenclature of both theory and practical components of the pedagogy subjects from the first and second year of B.Ed., treating them as a single subject, as detailed in **Annexure-A** below.
- l. All colleges shall submit the hard copies of examination forms along with the prescribed fee and requisite documents for B.Ed. Additional Category students to **Room No. 206, B.Ed Section, Examination Wing-II, Kurukshetra University, Kurukshetra**. The required documents include the original teaching practice certificate, DMC of B.Ed./B.Ed. Special Education, DMC of the qualifying degree examination, and the original Migration Certificate (in case of students who have completed B.Ed./B.Ed. Special Education from a university other than Kurukshetra University).

**How to apply for the B.Ed Additional examinations via online mode by the students and education colleges through [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in) for the examinations to be held in May-June 2026**

1. The examination forms and fee of the students who wish to apply under additional category and who have completed B.Ed. /B.Ed. (Special Education) through annual system or semester system /CBCS/Non-CBCS with the duration of 1 year/2 year through regular mode/distance mode/private mode through Kurukshetra University/Any other State University of Haryana/other than the State University of Haryana are eligible to apply for one/two additional pedagogy subjects of B.Ed for the examinations to be held in May-June 2025. The examination forms and fee shall be received through the online mode through the affiliated B.Ed College via [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in) under the class name: B.Ed Additional.
2. Students are required to visit the university examination portal [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in) and follow the prescribed steps for registration (if not already registered), login, and submission of the examination form.
3. Students must provide their own valid mobile number and email ID (not those of others) at the time of registration and while filling out the online examination form, as all important communications and notifications will be sent to the registered contact details.
4. Students applying for online examination forms for the first time must possess a valid email ID and mobile number for registration. They are required to complete the online registration process, fill in the examination form, and upload their photograph, signature, and thumb impression on the University Examination Portal.
5. Steps for registration and filling of the examination form.
  - i. Click on [www.kuk.ac.in](http://www.kuk.ac.in)> Examination > Online Exam /Re-evaluation > Online Examination Form-Regular Students > Regular Students > Regular Student New Registration (for this email id and mobile number is required) or [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in) > Regular Students > Regular Student New Registration
  - ii. After having a successful registration, go to Student Login by using the user id (which is your email id) and password that has been sent to your mobile number.
  - iii. Fill Personal Details and Save.
  - iv. Fill Examination Details and Save.
  - v. Go to Application Status, Preview the form and Submit. The form will get finally submitted. **(Please note that the online examination form shall get finally submitted only after following the Step v.)**
  - vi. Take printout by clicking on Preview/ Download PDF button at top right corner.
  - vii. Submit the hard copy of the filled online form (.pdf) in the concerned college.
6. The student shall carefully enter the personal details and also upload the photographs, signature and thumb impression on the portal.
7. The students shall enter the examination details very carefully by selecting the correct college. The students will select that B.Ed College in which s/he have registered by paying 2000/- per subject. They will submit their examination form by selecting the additional category under the **class name: B.Ed Additional**. Further, the students shall scan all their required documents i.e
  - Degree examination DMC
  - B.Ed/B.Ed Special Education DMC
  - Teaching Practice Certificate
  - Copy of the Migration Certificate (in case a student has completed B.Ed/B.Ed Spl. Edn. from the university other than Kurukshetra University)

in one instance and upload the consolidated .pdf file while saving their examination details. The form submitted in wrong college/class/examination type may lead to non-payment of the examination fee by the said (wrong) college; thereby leading to the non-issuance of the Admit Cards-cum-Roll Numbers.

8. The student shall carefully select their teaching subjects by selecting correct subject codes and subject nomenclatures for Theory and Practical both.
9. After the successful completion of the submission of the personal and examination details, the said form shall get displayed in the college's login of that college which was selected by the student while submitting the examination details.
10. If a student forgets his/her email ID and password; then follow these steps to recover the same: **Go to Student Login --> Click on Forgot UserID / Password.** The email Id and password will be sent to his/her registered mobile number. Even Colleges can also provide the user id/mobile number to their students by visiting the **Dashboard** on their panel.
11. The examination fee for additional subjects (as applicable) shall be paid by the respective college through the online mode through the [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in) in which the student has enrolled. The examination fee for appearing in the B.Ed Additional Papers is as under:
  - 5000/- per teaching subject for the students having passed B.Ed. /B.Ed. (Special Education) examination from Kurukshetra University, Kurukshetra.
  - 10,000/- per teaching subject for the students having passed B.Ed. /B.Ed. (Special Education) examination from any other State University of Haryana.
  - 20,000/- per teaching subject for the students having passed B.Ed. /B.Ed. (Special Education) examination from other than the State University of Haryana.
12. An initial examination fee shall be displayed to the colleges in first instance in their logins which shall be submitted by the college to the university through the portal. It shall be the duty of the college to obtain the requisite examination fee from the students at their own level and then submit the same to the university through the online mode through the portal.
13. The eligibility shall also be carried out by the university officials who may raise the deficit fee (if found) which will be reflected in the login of the student/college. The deficit fee, if raised shall be paid by the colleges in 2<sup>nd</sup> instance to the university through the portal.
14. The examination fees and Deficit/Balance Fee (if any) for all the students who have filled their online examination forms shall be paid through their concerned College/Institute through the online examination portal.

**Please note: The Deficit/Balance Fee of the students shall be accepted by the university through the Online Examination Portal only by the respective Colleges. The students shall not pay their deficit/balance fee directly to the university through any other mode.**
15. The students shall receive the message on their registered mobile numbers immediately after the generation of the Balance/Deficit Fee by the university. The Deficit/Balance Fee shall also be reflected in the Application Status in the students' login. The students who have applied their online examination forms shall regularly check the Application Status through their logins for the status of the Deficit/Balance fee (if any) as raised by the university. Upon the display of the Deficit/Balance Fee, the concerned students shall deposit his/her Deficit/Balance fee to the concerned College. This Deficit/Balance fee as deposited by the student; then shall be paid by the colleges to the university through the Online Examination Portal only.
16. **It shall be the duty of the students who have applied their online examination forms to regularly check the Application Status through their logins for the status of the Deficit/Balance fee/or any other remark (if any) raised by the university.**
17. It shall be the duty of the college also to timely inform their students and collect the deficit fee from the students and submit the same to the university, otherwise admit cards shall not be issued to the students.
18. It shall be the responsibility of the college to pay the complete examination fee (initial + (deficit, if any)) and after the realization of the complete examination fee by the university, the admit cards shall be issued to the eligible students.
19. Please note that the Admit Cards-cum-Roll Numbers of such students will not be issued whose Deficit/Balance fee has been generated by the university and is unpaid by the concerned College.
20. The Colleges shall be able to pay the Deficit/Balance fee through the link **Exam Fees --> Submit Deficit Fees.**
21. All the colleges and students must follow the schedule of the online submission of the examination forms and fee that shall be notified to the all the education colleges via emails. Therefore, it shall be the responsibility of the college to inform the respective enrolled students to timely submit their examination forms and fee.
22. The Colleges are advised to make the requisite fee payments (initial examination fee as well deficit/balance fee) in small lots at any time (without waiting for the last dates) as and when they receive sufficient number of forms from the students. This early action will avoid unnecessary traffic congestion resulting in the payment failure during the last dates.

23. The university officials may raise any discrepancy in respect of academic documents also that shall be displayed in the login of the student/college. Therefore, the colleges must inform such students to frequently check their logins and remove the discrepancy at the earliest. Please note that the information about any discrepancy will also be displayed in the college login, therefore the college should also be vigilant and check their logins to remove the discrepancy timely.
24. Colleges are free to change the wrongly opted subjects of the students at their own end through the link **STUDENT --> Student Exam Subject Updation**.
25. The Colleges/Institutes have been facilitated with a provision for resetting the passwords of the students by using **Students --> Reset All Profile Password** tab.
26. If a student wishes to change his/her mobile number, then it can be changed by the College using **Update Students Profile link**.
27. All the pre-examinations activities in terms of Admit Cards, Signature Charts, Confidential pastings shall be undertaken by the Colleges themselves.
28. The concerned college shall also undertake the post examination activities at their own level-online submission of the internal and practical awards through the online examination portal [www.examforms.kuk.ac.in](http://www.examforms.kuk.ac.in).
29. Manual/Offline examination forms and fee shall not be accepted in any case.
30. **The students will also submit the hard copies of the examination forms, academic documents i.e. Graduation DMC, B.Ed/B.Ed Special Education DMC, Teaching Practice Certificate to their respective colleges and then the colleges shall submit the hard copies of the same to the Room No. 206, B.Ed Section, Examination Wing-II, Kurukshetra University, Kurukshetra.**
31. For any changes/ambiguities after final submission of examination form, the students will contact their concerned College who will resolve themselves or get them resolved by the university.

ANNEXURE - A							
1 year single uniform scheme for B.Ed. (Additional)							
Sr. No	Combined Subject Codes	Subject Nomenclatures	Theory-Internal	Theory-External	Practical-Internal	Practical-External	Total
1	0807 & 0837 (GROUP-I)	PEDAGOGY OF SCIENCE	20	80	75	100	275
2	0808 & 0838 (GROUP-I)	PEDAGOGY OF BIOLOGICAL SCIENCE	20	80	75	100	275
3	0809 & 0839 (GROUP-I)	PEDAGOGY OF COMPUTER SCIENCE	20	80	75	100	275
4	0810 & 0840 (GROUP-I)	PEDAGOGY OF HOME SCIENCE	20	80	75	100	275
5	0811 & 0841 (GROUP-I)	PEDAGOGY OF PHYSICAL SCIENCE	20	80	75	100	275
6	0812 & 0842 (GROUP-II)	PEDAGOGY OF SOCIAL SCIENCE	20	80	75	100	275
7	0813 & 0843 (GROUP-II)	PEDAGOGY OF COMMERCE	20	80	75	100	275
8	0814 & 0844 (GROUP-II)	PEDAGOGY OF ECONOMICS	20	80	75	100	275
9	0815 & 0845 (GROUP-II)	PEDAGOGY OF HISTORY	20	80	75	100	275
10	0816 & 0846 (GROUP-II)	PEDAGOGY OF GEOGRAPHY	20	80	75	100	275
11	0817 & 0847 (GROUP-II)	PEDAGOGY OF ART	20	80	75	100	275
12	0818 & 0848 (GROUP-II)	PEDAGOGY OF MUSIC	20	80	75	100	275
13	0819 & 0849 (GROUP-III)	PEDAGOGY OF ENGLISH	20	80	75	100	275
14	0820 & 0850 (GROUP-III)	PEDAGOGY OF HINDI	20	80	75	100	275
15	0821 & 0851 (GROUP-III)	PEDAGOGY OF PUNJABI	20	80	75	100	275
16	0822 & 0852 (GROUP-III)	PEDAGOGY OF SANSKRIT	20	80	75	100	275
17	0823 & 0853 (GROUP-IV)	PEDAGOGY OF MATHEMATICS	20	80	75	100	275

**System Analyst/ Programmer  
for Controller of Examinations**